

Indivisible Bellingham Job Description

Website Design & Development Support

Duties: Enhance and maintain our website.

Background: Our website is how we share our mission, invite collaboration, and connect with our community, sharing news, actions, and events. This role is ideal for someone with a passion for political action, user-focused design, and clear communication.

Action: Work closely with our team to update content, scrub important actions & events from the Monday Newsletter and [Take Action Network](#) to keep members informed, improve navigation, modernize visual elements, and ensure the site effectively tells the story of our work and impact.

Manager would need admin. access (login credentials) to WordPress website

Ideal Qualifications:

- Experience with website design and management (Wordpress experience desired but not required)
- Basic HTML/CSS skills and/or familiarity with website builders.
- Understanding of User Experience principles, accessibility standards, and responsive design.
- Strong eye for visual design and detail. Some graphic design capability might be helpful, but is not required.
- Interest in nonprofit work.
- Ability to work independently while incorporating team feedback.

Estimated Time Commitment: 5 to 10 hours a month